



Following is the listing of Radio Assignments pertinent to the various Officials, Chief Stewards, Administrative Personnel and others who are to be assigned two-way radios during the Land Rover Kentucky Three-Day Event.

Channel #	Area
Channel 1	Administrative
Channel 2	Spectator Services
Channel 3	Medical
Channel 4	Security
Channel 5	Disabled Services
Channel 6	Media Center
Channel 7	Dressage/Obstacle Communicators/Stadium Jumping
Channel 8	Officials/Control/Horse Inspection
Channel 9	Course/XC Repair Crew
Channel 10	Crowd Control/Trophy & Ribbons
Channel 11	Stable Office
Channel 12	Veterinary
Channel 13	FEI Stewards
Channel 14	Farriers
Channel 15	Groom/Competitor/Owner Shuttles
Channel 16	Scoring/Scoreboards
Channel 17	Timing
Channel 18	Spectator Shuttles
Channel 19	CSI3* Competition
Channel 20	CSI3* Officials

Please carefully read your network assignment so that you will know with whom you may or are to directly communicate.

Please also carefully read ALL network assignments for the day(s) you are assigned a radio so that you can communicate with someone on another channel by changing to that individual's base channel or the channel being monitored. Remember to always return to your base channel upon completion of such communication.

However, on Saturday there is NEVER to be extended communication on Channel 7, the Obstacle Communication Channel. This channel is strictly for reporting the progress of competitors at each obstacle on the Cross-Country Course. If you must speak with anyone who is monitoring this channel (excluding Obstacle Communicators who must only report competitor progress), you must quickly call for the individual and advise them to change to Channel 2.

Officials' radios will be housed in the Stable Office and all other radios will be housed in the **West Side of the Stable Office by barns 8-12. Some groups will be checking out all of their radios, extra batteries and chargers to keep with them until the end of the event or their multi-day volunteer shift is complete and will then return all equipment to JJ.** Whether they are kept in the office or with your group can be determined when you pick them up initially from JJ.

TO AVOID CONGESTION AND CONFUSION, CHIEF STEWARDS ARE TO PICK UP ALL RADIOS FOR THEIR PERSONNEL AND DISTRIBUTE THEM FROM ANOTHER DESIGNATED SPOT.

For those that keep their radios in the radio office, please plan to PICK UP radio(s) assigned to you and, where applicable, your personnel, NO LATER THAN 1 HOUR BEFORE THE START OF THE RELEVANT TEST. Also pick up enough sheets outlining 2-Way Radio Operation/Procedure so that each person assigned a radio will have one.

Radios must be re-charged and reassigned for the next day's activity or, Sunday, checked and packed up for return, so PLEASE RETURN ALL RADIOS AND EQUIPMENT ASSIGNED TO YOU TO THE RADIO CENTER AT EITHER THE END OF THE DAY OR YOUR USE OF THEM, BUT IN NO INSTANCE LATER THAN 2 HOURS AFTER THE END OF THE COMPETITION FOR THE DAY.



2-WAY RADIO OPERATION/PROTECTION

OPERATION

The grill of the radio is the speaker and the microphone. With the grill facing you, turn the radio on with the knob on the right. This knob also adjusts the volume.

The channel will be pre-set for the network you are to be on during the day. If you change networks to talk to someone outside your network, remember to return immediately to your primary network upon completion of the communication.

TRANSMITTING AND RECEIVING MESSAGES

Listen before you talk, wait until the channel is clear, and begin your message immediately.

DON'T TRANSMIT WHEN SOMEONE ELSE IS TALKING. YOU WILL NOT BE HEARD AND BOTH MESSAGES WILL BE DESTROYED.

To transmit a message, press and hold the button on the left side of the radio, with the grill about 2 inches from your mouth. When your message is complete release the button. Remember **to PRESS the button BEFORE you begin to speak, and RELEASE the button AFTER you finish, DON'T EVER HOLD THE BUTTON DOWN WITHOUT TRANSMITTING A MESSAGE.** This will make the radio inoperable for all parties connected to it.

People sometimes tend to cut off the beginning and end of their transmission by not pressing the button soon enough before beginning to talk or releasing the button too soon at the end of the message.

ALWAYS BEGIN YOUR MESSAGE BY IDENTIFYING YOURSELF, THEN THE PARTY YOU ARE TRYING TO REACH.

Always give and be sure you receive an acknowledgement that the message has been received and understood.

The battery will operate the radio in "receiving" (listening) mode for 8 hours. The battery will only "transmit" (send message) for 1 hour. **REMEMBER TO KEEP YOUR TRANSMITTED MESSAGE SHORT AND TO THE POINT.**

If you experience a problem with your radio, get a message to the Radio Coordinator, J.J. Johnson, on the Administrative Network (channel 1).

PROTECTION

Never place the radio on the ground.

In the event of rain, insert the radio in the plastic bag provided. It will work as well in the bag as out and bending the antenna will not affect performance or damage the antenna.